



ORANGE COUNTY AIRPORT COMMISSION
AIRPORT COMMISSION HEARING ROOM
3160 AIRWAY AVENUE
COSTA MESA, CA 92626

MINUTES OF REGULAR MEETING

NOVEMBER 16, 2022

COMMISSIONERS PRESENT: Bert Ashland, Chair, First District
Susan Dvorak, Commissioner, Second District
Bruce Junor, Commissioner, Third District
Brendan O'Reilly, Commissioner, Fourth District

COMMISSIONERS ABSENT: John Clarey, Vice Chair, Fifth District

AIRPORT STAFF PRESENT: Charlene Reynolds, Airport Director
Komal Kumar, Interim Assistant Airport Director
Mark Sanchez, Deputy County Counsel
Christine Nguyen, Deputy County Counsel
Richard Steele, Interim Deputy Airport Director, Operations
Hector Gomez, Interim Deputy Airport Director, Finance Administration
Nancy Nguyen, Grant Administration Manager
Elizabeth Gallegos, ASR Manager
Kathleen Ramirez, Executive Secretary

CALL TO ORDER: Chair Ashland called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Junor led the assembly in the Pledge of Allegiance.

- 1. APPROVAL OF MINUTES:** On Commissioner Dvorak's motion and Chair Junor's second, the Regular Meeting Minutes of November 2, 2022, were approved by a unanimous vote.
- 2. APPROVE CONTRACTS FOR ON-CALL AIRPORT ARCHITECTURAL ENGINEERING DESIGN SERVICES (ASR 22-000919)**

Recommended Action: Authorize the Director of OC Public Works or designee to execute contracts for On-Call Airport Architectural Engineering Design Services, effective December 6, 2022, through December 5, 2025, with the option to renew for two additional years upon Board of Supervisors approval, in an amount not to exceed \$5,000,000 each, for an aggregate total amount not to exceed \$20,000,000, with the following: a. AECOM Technical Services, Inc. b. Jacobs Engineering Group Inc. c. Kimley-Horn and Associates, Inc. d. RDM International, Inc.; Authorize the Director of OC Public Works or designee to execute contracts for On-Call Airport Architectural Engineering Design Services, effective December 6, 2022, through December 5, 2025, with the option to renew for two additional years upon Board of Supervisors approval, in an amount not to exceed \$3,000,000 each, for an aggregate total amount not to exceed \$6,000,000, with the following: a. Rivers & Christian b. C&S Engineers, Inc.

Airport Director Charlene Reynolds and OC Public Works Section Manager of OC Facilities Design & Construction Justin Golliver discussed the recommended action, the replacement of John Wayne Airport's infrastructure, which includes the replacement of the baggage handling system, elevators, escalators, central utility plant, renovation of the Airport's restrooms, upgrading signage and more. Charlene and Justin answered questions from the Airport Commission.

The following is the action taken by the Orange County Airport Commission: On Commissioner O'Reilly's motion and Commissioner Dvorak's second, Item No. 2 was approved by a unanimous vote.

APPROVE OTHER DENIED

Unanimous (1) Ashland: Y (2) Dvorak: Y (3) Junor: Y (4) O'Reilly: Y (5) Clarey: X
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

3. NEW PASSENGER FACILITY CHARGE APPLICATIONS AND AMENDMENTS (ASR 22-001078)

Recommended Action: Authorize the Airport Director or authorized designee to execute Passenger Facility Charge (PFC) Application No. 2 with the Federal Aviation Administration to use Passenger Facility Charges for eligible projects; Authorize the Airport Director or authorized designee to prepare and execute Passenger Facility Charge Application No. 3 with the Federal Aviation Administration to use Passenger Facility Charges for eligible projects; Authorize the Airport Director or authorized designee to execute Passenger Facility Charge Application amendments and closeouts as necessary with the Federal Aviation Administration to use Passenger Facility Charges for eligible projects.

Interim Deputy Airport Director of Finance Administration Hector Gomez provided the Airport Commission with an overview of the new PFC application and proposed projects and answered questions from the Commission.

The following is the action taken by the Orange County Airport Commission: On Commissioner Dvorak's motion and Commissioner O'Reilly's second, Item No. 3 was approved by a unanimous vote.

APPROVE OTHER DENIED

Unanimous (1) Ashland: Y (2) Dvorak: Y (3) Junor: Y (4) O'Reilly: Y (5) Clarey: X
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

4. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board) Airport Director Charlene Reynolds stated that on November 8, 2022, the Board Approved, as Recommended, the John Wayne Airport Capacity Allocations for the 2023 Plan Year.

5. ADDITIONAL BUSINESS

A. PUBLIC COMMENTS – None

B. AIRPORT DIRECTOR COMMENTS

- Airport Director Charlene Reynolds introduced and announced the new promotions of Komal Kumar as the new Interim Assistant Airport Director, Richard Steele as the Interim Deputy Airport Director of Operations, and Hector Gomez as the Interim Deputy Airport Director of Finance. Charlene stated there will be recruitments for the Deputy Airport Director of Operations and the Deputy Airport Director of Information Technology in the upcoming weeks.
- Charlene announced that John Wayne Airport (JWA) had its first virtual public information workshop with the Federal Aviation Administration (FAA) with over 60 participants and over 30 questions submitted by the community. The second workshop is scheduled for November 17.
- Charlene stated that she received information regarding the Bipartisan Infrastructure Law that provides Airport/Aviation funding. There were over 600 projects submitted to the FAA

which exceeds the funding available. It is anticipated that grant awards will be announced near Christmas time.

- Charlene also stated that leading up to the Thanksgiving holiday is expected to be one of the highest passenger volume times in aviation history. JWA is getting prepared with staff to assist the traveling public.

C. AIRPORT COMMISSION COMMENTS

- Commissioner Dvorak commented that she thought the first JWA workshop with the FAA went quite well and thought there was great participation from the community. Commissioner Dvorak thanked Charlene Reynolds for facilitating the workshop to allow the community to directly communicate with the FAA.
- Commissioner O'Reilly commented that he is excited about the new staffing changes.
- Chair Ashland inquired and discussed the cost of aircraft fuel.

6. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:41 p.m.